



St Hubert's R.C. Primary School

Believe to Achieve: Love God, Love Learning, Love One Another.

ST HUBERT'S R.C. PRIMARY SCHOOL - IN-YEAR ADMISSION APPLICATION FORM

Hallfield Road, Great Harwood, Lancashire, BB6 7SN | 01254 885778

Believe to Achieve: Love God, Love Learning, Love One Another

Please use this form to apply for an in-year place at St Hubert's R.C. Primary School.

An in-year application is an application for a place during the school year. St Hubert's is a voluntary aided school and the Governing Body is the admission authority. In-year applications are managed directly by the school.

Please complete a separate form for each child. If you are applying under the Catholic faith criteria, please also complete the school's Supplementary Faith Information Form. Supporting evidence may be requested where relevant.

1. Child's Details

Child's full legal name: _____

Preferred name: _____

Date of birth: _____

Current year group: _____

Year group applied for: _____

Address at which the child normally lives: _____

Postcode: _____

Date child would ideally start: _____

2. Parent / Carer Details

Parent/carers **1** – full name: _____

Relationship to child: _____

Home address (if different): _____

Telephone number: _____

Email address: _____

Parent/carers **2** – full name: _____

Relationship to child: _____

Telephone number: _____

Email address: _____

Headteacher: Mrs J Livesey

Hallfield Road, Great Harwood, Blackburn, Lancashire BB6 7SN

Telephone: 01254 885778 E-mail: bursar@sthuberts.org.uk www.sthuberts.org.uk





St Hubert's R.C. Primary School

Believe to Achieve: Love God, Love Learning, Love One Another.

Who has parental responsibility for the child? ☐ Parent/carer 1 ☐ Parent/carer 2

☐ Both ☐ Other (please specify): _____

3. Current / Previous School

Current school name: _____

School address: _____

Telephone / email: _____

Date child started current school: _____

Reason for requesting a change of school: _____

Has the child previously attended St Hubert's? ☐ Yes ☐ No

If yes, please give dates / details: _____

4. Catholic Faith Information

Please tick the statement(s) that apply. If you wish your application to be considered under the school's Catholic faith criteria, the Supplementary Faith Information Form should also be completed.

☐ My child is a baptised Roman Catholic.

☐ My child has a Roman Catholic brother or sister currently attending St Hubert's.

☐ My child is baptised Catholic and lives in the St Hubert's catchment area.

☐ My child is baptised Catholic and lives in the parish of St Hubert with St Wulstan.

☐ None of the above / I do not wish to apply under the Catholic faith criteria.

If Catholic, parish / church attended (if applicable): _____

5. Siblings at St Hubert's

Please provide details of any brother or sister currently attending St Hubert's who will still be on roll when your child is admitted.

Name of sibling	Year group	Relationship	Currently on roll?
			Yes ☐ No ☐



St Hubert's R.C. Primary School

Believe to Achieve: Love God, Love Learning, Love One Another.

6. Looked-After / Previously Looked-After Child

Is your child currently looked after by a local authority, or was your child previously looked after and subsequently became subject to an adoption, child arrangements or special guardianship order? ☐ Yes ☐ No

If yes, please provide details and supporting evidence: _____

7. Medical or Social Need

St Hubert's may give priority to children with proven and exceptional medical or social needs where admission to the school might best help satisfy those needs. Appropriate evidence from a doctor, social worker or other relevant professional should be provided with the application.

Are you applying under this criterion? ☐ Yes ☐ No

Briefly explain the exceptional medical/social need: _____

Name/role of professional providing supporting evidence: _____

Supporting evidence attached? ☐ Yes ☐ No _____

8. Additional Information

Please provide any other information you would like the school to consider when processing your application. This might include information about your child's circumstances or the reason for the requested admission.

9. Supporting Documents Checklist

Please tick the documents you are providing with this application:

- ☐ Proof of the child's home address, if requested.
- ☐ Supplementary Faith Information Form, if applicable.
- ☐ Baptismal evidence, if applicable.
- ☐ Evidence of adoption / child arrangements / special guardianship, if applicable.
- ☐ Evidence from a doctor/social worker regarding exceptional medical or social need, if applicable.
- ☐ Other supporting evidence (please specify): _____





St Hubert's R.C. Primary School

Believe to Achieve: Love God, Love Learning, Love One Another.

10. Declaration

I confirm that the information provided on this form is accurate and complete to the best of my knowledge. I understand that providing false or deliberately misleading information may affect the allocation of a school place. I understand that St Hubert's may request evidence to verify information provided and may contact the child's current/previous school or relevant professionals where this is necessary to process the application.

Parent/carer full name: _____

Signature: _____

Date: _____

11. For School Use Only

Date application received:	
Application complete? ☐ Yes ☐ No	
SIF received (if applicable)? ☐ Yes ☐ No ☐ N/A	
Evidence requested / received:	
Year group applied for:	
Place available? ☐ Yes ☐ No	
Decision / date notified:	
Appeal / waiting list information provided:	

Please return the completed form to St Hubert's R.C. Primary School, Hallfield Road, Great Harwood, Lancashire, BB6 7SN, or contact the school office on 01254 885778 for arrangements to submit it.

School email: bursar@sthuberts.org.uk | Website: www.sthuberts.org.uk

Application forms are processed in accordance with the school's published admission arrangements and applicable data protection requirements.

